

Attendance Credits Agreement

Under the flexible attendance credit system all staff would receive an attendance credit for the hours due to be worked, thereby eliminating excesses and deficiencies. Such a system would work as follows:-

- a) a) The attendance credit will be the conditioned hours scheduled or required for work on the day had it not been a Bank Holiday. Where an element of work is specifically transferred to another day for completion, staff will transfer the time required to that day and thereby reduce the attendance credit (one example is where counter balancing is transferred from a Bank Holiday). For the PO/PA grades overtime will be payable in the normal way for attendance above a normal week's work. Any work actually performed on the Bank Holiday will be paid for in accordance with existing arrangements.
- b) b) For Counter Postal Officers where a rest day is due on a holiday and it is not operationally sensible to transfer this rest day to another day, then the attendance credit will be 1/5 of the standard weekly conditioned hours for staff normally working up to or more than 5 days a week respectively. (Thus, if normal attendances are made on the remaining days in a Bank Holiday week, overtime payments will be due in addition to basic pay in the normal way for any excess hours actually worked).
- c) c) No credit will be due to Writing POs/PAs Monday to Friday when a holiday falls on a Saturday assuming, as is normally the case, an alternative Bank or Public Holiday is provided.